To: Employment Counselor Date: 04/28/2024



Sacramento, CA, 95828

Respiratory Support Representative - Travel - SCAH (Sacra...

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$18.00 to \$20.00 hourly Employment status: Contract / Temporary

Description

Robert Half Healthcare is hiring for a Referral Coordinator for a Healthcare Provider in the Greater Sacramento Area

Responsibilities include:

- Build authorization, match ICD-10 codes with procedure codes
- Input HIPAA information, call physician offices to verify testing, collect copay's and deductibles.
- Enter in ICD-10 codes for quotes and authorizations on inpatient outpatient procedures and referrals to outside providers.
- Conduct the entire office's EHR process and create a system to track old and new patient's records.
- Research referrals and either deny or approve based on information obtain and appropriately identify diagnosis
- Maintain confidentiality by following all applicable HIPAA regulations.
- Maintain accurate EMR documentation of all services provided

Requirements:

2 years of experience with referrals

Knowledge of medical terminology

High School Diploma or GED

For immediate consideration, please contact Sadaf Ahmadi at 916.245.1589.

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Robert Half will consider qualified applicants with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All applicants applying for U.S. job openings must be authorized to work in the United States. Benefits are available to temporary professionals. Visit https://roberthalf.gobenefits.net/ for more information.

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