The SOFEI Group, Inc. (4723) To: Employment Counselor Date: 05/18/2024



Software Application Admin (Gen)

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$69.00 to \$69.00 hourly Employment status: Contract / Temporary

Description

Perform configuration and administration of Blackline software application. Provide project documentation and configurations for new functionality modules: Reconciliation Journal and Matching technical support and troubleshooting assistance for Blackline. Requires a strong understanding of Blackline functionality and how to enable it as an admin of the application. Minimum of three to five years hands on Blackline system administration work or conculting/implementation work. Will work with the Sr Director and Sr Manager of the group to help set prioprities but will also need to be able to work independently and meet with the business users to help turn business requirements into system functionality.

Requirements

- Less than one year of experience is acceptable
- Experience with implementation
- Practical knowledge of system administration
- Demonstrated knowledge of Module
- Adeptness in configuration management
- Human Resources (HR) Administration experience required
- Technical Support experience
- Reconciliations experience
- Troubleshoot experience
- Business Users experience highly preferred
- Background working with Project Documentation
- General familiarity with Business Requirement Document
- Candidates with experience with software development life cycles, e.g. Agile, Big Bang, Spiral, Waterfall, etc., will be the best fit for this position
- If you have familiarity with scrum, you will be strongly preferred
- We are particularly looking for candiates who can write clean, standardized code that performs optimally in highly concurrent environments
- Experience integrating with API backends
- Candidates with experience with at least one framework/library, e.g. Vue.js, Polymer, Angular.js, React.js, Ractive.js, Knockout.js, Ember.js, Bootstrap, etc. will be the best fit for this position.
- It is preferred for applicants to have familiarity with full-stack development (front-end, to middle/application tier, to database)
- It is preferred for applicants to have knowledge of education standards such as QTI/APIP, SIF, AIF

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