



is now hiring!

Research assistant

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$50000.00 to \$55000.00 yearly
Employment status: Contract / Temporary

Description

Robert Half Government, the staffing division of Protiviti Government Services, is currently looking to full-time a research assistant to our expanding government practice. The ideal Research Assistant candidate will have a great attention to detail and work to support our proposal and sales team. If you are a Research assistant and are interested in joining a winning and growing team then please apply today! Responsibilities for Research Assistant are as follow: To collect and analyze data. Research assistant to have experience with entering data into computer to maintain accurate records. Experience in editing and converting word and ppt to pdf with Adobe. Research assistant must also have advanced experience in word formatting and be proficient with proofreading. Must have research experience ideally online research. Must have prior experience working and experience supporting a sales team. Schedule appointments Via phone/Email, qualifications for Research Assistant Proficiency in Microsoft Word and Adobe programs. At least one year of research experience preferred and excellent communication skills in verbal and written formats. Research assistant to have a keen eye for detail and organization

To apply for this Research Assistant position please call Andrew Meister Direct: 916-749-2095.

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Requirements

Proficiency in Microsoft Word and Adobe programs and an interest in continued knowledge of technology as it evolves Ability to work as part of a large research team remotely At least one year of research experience preferred Excellent communication skills in verbal and written formats You have a keen eye for detail and organization

Technology Doesn't Change the World, People Do.®

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

This Job Posting will expire in 10 days.
