

## Jr. Accountant

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** DOE  
**Employment status:** Contract / Temporary

### Description

Robert Half Finance & Accounting, Contract Talent, is seeking an entry level Jr. Accountant for our client in Washington, DC! If you possess an analytical mind, organization and problem-solving skills, and are detail-oriented, we may have the opportunity for you. This role is a temporary role and is a great opportunity for learning new skill sets and gaining experience in this industry.

This entry level Accountant role will utilize critical thinking and knowledge of accounting, as well as financial reporting principles and practices.

As an entry level Accountant, your responsibilities include but are not limited to:

- Analyzing financial information
- Preparing balance sheets
- Assisting with preparing budgets
- Resolving accounts payable or receivable issues
- Assisting with general ledger reconciliations
- Developing monthly financial statements (to include cash flow, profit and loss statements, and balance sheets)
- Assisting with month-end procedures

### Requirements

- Bachelor's degree in Accounting or a related field
- 1+ years of accounting experience
- Comfortable working in a team environment
- Ability to work under pressure and meet deadlines
- Intermediate Excel skills

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Questions? Call your local office at 1.888.490.3195. Robert Half will consider qualified applicants with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All applicants applying for U.S. job openings must be legally authorized to work in the United States. Benefits are available to temporary professionals. Visit <https://roberthalf.gobenefits.net/> for more information.

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