

The CareerCatchers, Inc. (4873)
To: Employment Counselor
Date: 05/05/2024



20850
Rockville, MD, 20850

Accounts Receivable Specialist

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE
Employment status: Contract / Temporary

Description

A large company in Rockville is seeking an accounts receivable specialist to work in their corporate office. Duties include: enter, post and reconcile bills, research and resolve customer A/R issues, prepare aging report, place billing and collection calls, maintain cash receipts journal, and reconcile sub-ledger to the G/L.

Requirements

2 plus years of accounts receivable or collections experience is required.

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