

Accounts Payable Specialist

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE
Employment status: Contract / Temporary

Description

A medium sized company located in Bethesda, MD is looking for a full cycle accounts payable specialist.

Duties include:

- Matching, batching, coding, and entering invoices. R
- Researching and resolving accounts payable issues.
- Preparing ap journal entries
- Handling vendor issues

Requirements

2 plus of accounts payable processing is required.

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