

## Senior IT Project Manager

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$55.00 to \$60.00 hourly

**Employment status:** Contract / Temporary to Hire

### Description

- In terms of specific IT duties, must manage server functioning and implementation, operating service upgrades and databases. More generally, supervise installation of equipment, and the overall progress of each project from start to finish.
- Conduct meetings with all key stakeholders in order to announce the start of the project and review the overall project plan.
- Create, track and forecast changes in project budgets.
- Measure project performance.
- Develop a detailed project plan with identified critical path tasks.
- Record detailed customer requirements, constraints and assumptions with stakeholders in order to establish the project deliverables.
- Manages projects, develops and directs technical project teams through all phases and activities of the project life cycle
- Leads many IT related projects within the constraints of scope, quality, time and cost to meet the specified requirements to the satisfaction of the customer. Coordinate the people, work and resources involved.
- Identify deviations from the plan
- Escalate decisions and unresolved issues.
- Maintains project documents which may include scope documents, project plans, project charters and communications plans, within the established PMO process.
- Maintains issues list and coordinates the resolution.

### Requirements

- Firm understanding of Agile and Waterfall project methodologies.
- At least 7 years of experience as a project manager.
- Previous experience in the gaming industry is a plus.
- Previous experience in contract administration preferred.
- Proficient with Microsoft Office tools especially Word, Excel, and Microsoft Project.
- Ability to work collaboratively with business and IT leaders to organize and manage multiple priorities.
- Excellent interpersonal and written/oral communication skills.

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