

Staff Accountant

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE
Employment status: Contract / Temporary

Description

If you're looking to build your career in accounting, there's currently a Staff Accountant position through Robert Half that you may want to check out. Based in the Washington, District of Columbia area, this exciting short-term contract / temporary opportunity is set in an engaging work place where hard work is rewarded. In this role, the Staff Accountant is in charge of preparing monthly and year-end closings, journal entries, fixed asset maintenance, bank reconciliation, and general ledger reconciliation. A great deal of time in this position will be spent producing Financial Statements, Cash Flow projections, and Budgets. During the monthly close, you will be responsible for many aspects of internal reporting. You'll also be reviewing schedules for the reporting processes, communicating with our external auditors for quarterly reviews and annual audits, and playing an active role in compliance.

What you get to do every single day

- Ready complex journal entries and account reconciliations including but not limited to cash, prepaid expenses and payroll
- Be a part of various department-wide initiatives
- Manage capital lease and monthly payment schedules
- Perform month end close, journal entries with minimum supervision
- Take part the in implementation and adherence to internal controls and accounting procedures, ensuring compliance with GAAP
- Participate in the month end, quarter end and year end closing process including monthly financial close workbook preparation
- Manage the design and creation of balance sheet analysis and communicate reports to management
- Offer succinct analysis on a wide variety of financial data and communicate it in a clear and concise manner
- Ad-hoc reporting and special projects, as requested
- Carry out fixed asset ledger, depreciation, and reconciliation

Requirements

- Recent and relevant accounting experience
- BA/BS or equivalent in Accounting, Finance or Economics
- Proficient with spreadsheets and databases
- Self-starter and strong ethical standards
- Ability to thrive in a dynamic, high pressure environment, to prioritize deals and adapt to quick changes while remaining diligent
- Strong organizational, written and verbal communication skills
- ERP system experience
- Strong familiarity with Sage 50
- Accounts Payable (AP) experience desired
- Accounts Receivable (AR) experience
- Ability to work within spreadsheets and databases
- Ability and willingness to meet business critical deadlines
- Sharp, analytical thinking abilities, always seeking to draw connections and identify the "why"

- Attentive, ability to work independently and prioritize tasks

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

This Job Posting will expire in 10 days.