

## Staff Accountant

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** DOE  
**Employment status:** Contract / Temporary

### Description

If you're looking to build your career in accounting, there's currently a Staff Accountant position through Robert Half that you may want to check out. Based in the Arlington, Virginia area, this exciting short-term contract / temporary opportunity is set in an engaging work place where hard work is rewarded. The Staff Accountant plays a major role in the preparation of monthly and year-end closings, journal entries, fixed asset maintenance, bank reconciliation, and general ledger reconciliation. The majority of time spent will be dedicated to producing Financial Statements, Cash Flow projections, and Budgets. Many aspects of internal reporting will be your responsibility during the monthly close. You will also communicate with our external auditors for quarterly reviews and annual audits, play an active role in compliance, and review schedules for the reporting processes.

#### Key responsibilities

- Participate in various initiatives spanning multiple departments
- Keep up fixed asset ledger, depreciation, and reconciliation
- Play a role in the month end, quarter end and year end closing process including monthly financial close workbook preparation
- Maintain capital lease and monthly payment schedules
- Assist in implementation, maintenance and adherence to internal controls and accounting procedures ensuring compliance with GAAP
- Prepare complex journal entries and account reconciliations including but not limited to cash, prepaid expenses and payroll
- Manage the design and creation of balance sheet analysis and communicate reports to management
- Analyze and coordinate a variety of financial data, and report it in a useful and understandable manner
- Ad-hoc tasks and special projects, as needed
- Carry out month end close, journal entries, without supervision

### Requirements

- Ability to work within spreadsheets and databases
- Proficient with spreadsheets and databases
- Critical thinking skills and the ability to retain complex work directions
- Ability to work well in matrix organization and dealing with ambiguity
- BA/BS or equivalent in Accounting, Finance or Economics
- Takes action on items beyond formal job responsibilities
- Ability and willingness to meet business critical deadlines
- Proficient in ERP systems
- Strong organizational, written and verbal communication skills required
- Observant, accurate and able to thrive in a fast-paced environment
- Recent and relevant accounting experience
- Deep understanding of Quickbooks Online
- Knowledge of Accounts Receivable (AR)

- Solid understanding of Accounts Payable (AP)

---

Robert Half is the world's first and largest specialized talent solutions firm that connects highly qualified job seekers to opportunities at great companies. We offer contract, temporary and permanent placement solutions for finance and accounting, technology, marketing and creative, legal, and administrative and customer support roles.

Robert Half puts you in the best position to succeed by advocating on your behalf and promoting you to employers. We provide access to top jobs, competitive compensation and benefits, and free online training. Stay on top of every opportunity – even on the go. [Download the Robert Half app](#) and get 1-tap apply, instant notifications for AI-matched jobs, and more.

Questions? Call your local office at 1.888.490.3195. Robert Half will consider qualified applicants with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All applicants applying for U.S. job openings must be legally authorized to work in the United States. Benefits are available to temporary professionals. Visit <https://roberthalf.gobenefits.net/> for more information.

© 2022 Robert Half. An Equal Opportunity Employer. M/F/Disability/Veterans. By clicking "Apply Now," you're agreeing to [Robert Half's Terms of Use](#).

---

[Apply Here For Job Posting](#)

Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

**This Job Posting will expire in 10 days.**