The CareerCatchers, Inc. (4873)
To: Employment Counselor
Date: 05/09/2022

Family Dollar Stores
OXON HILL PLAZA
OXON HILL, MD, 20745
www.familydollar.com/careers

**is now hiring!**

**ASSISTANT STORE MANAGER**

**Number of openings:** 1
**Employment status:** Varies
**Shift:** Varies

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## General Summary:

Work where you love to shop! Family Dollar is hiring in your neighborhood. Avoid long commutes and set your own course to success by applying today.

We offer generous benefits, flexible work schedules and the ability to work today and get paid tomorrow.

As a Family Dollar Assistant Store Manager you will responsible for providing exceptional service to our customers. A key priority includes assisting the Store Manager in the daily operation of the store. Under the direction of the Store Manager, you will also be responsible for maintaining inventories, store appearance and completing daily paperwork.

## Principal Duties & Responsibilities:

- Greets and assists customers in a positive, approachable manner. Answers questions and resolves customer inquiries and concerns.
- Maintains a presence in the store by providing excellent customer service.
- Ensures a clean, well-stocked store for customers.
- At the direction of the Store Manager, supervises, trains, and develops Store Associates on Family Dollar operating practices and procedures.
- Assists in unloading all merchandise from delivery truck, organizes merchandise, and transfers merchandise from stockroom to store.
- Assists Store Manager in ordering merchandise and record keeping to include payroll, scheduling and cash register deposits and receipts.
- Supports Store Manager in loss prevention efforts.
- Assumes certain management responsibilities in absence of Store Manager.
- Follows all Company policies and procedures.

## Position Requirements:

- ***Education*:** Prefer completion of high school or equivalent. Ability to read, interpret and explain to other's operational directives (e.g., merchandise schematics, etc).
- ***Experience*:** Prefer store management experience in retail, grocery, or drug store environments.
- ***Physical Requirements:*** Ability to regularly lift up to 40 lbs. (and occasionally, up to 55 lbs.) from floor level to above shoulder height; must be able to meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling, and repetitive lifting, with or without reasonable accommodation.
- ***Availability*:** Ability to work flexible, full-time schedule to include days, evenings, weekends and

holidays.

***Skills & Competencies:*** Customer Focus, Developing Potential, Results Driven, Strong Organizational Skills, Communication Skills, Problem Solving/Decision Making, Job Knowledge and Relationship Management.

Our teams are working tirelessly to provide a clean and safe environment for our Associates and customers. We continue to enhance and modify our protocols, as appropriate. This includes:

•Plexiglass guards at cash registers
•Associates conduct home health screenings two hour prior to their shift
•Managers conduct in-store health screenings of each associate prior to shift
•Cleaning protocols that include hand sanitizer and supplies to clean throughout the day
•Social Distancing by maintaining at least six feet between yourself and shoppers
•Face masks and gloves for Associates to wear during their shifts

We value our Associates' contributions to our success, which drives us to invest in the most important element of our organization: our people.
As we work towards a healthier future, we provide eligible associates with the following:
Health and welfare programs including medical, pharmacy, dental, and vision
Employee Assistance Program
Paid Time Off
Retirement Plans
Employee Stock Purchase Program

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## Apply Here Now

Salary will always start at no less than the state minimum wage.

Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.
We appreciate you sending qualified applicants to our stores and facilities.