

## Staff Accountant

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$32.00 to \$38.00 hourly  
**Employment status:** Contract / Temporary

### Description

We pride ourselves on our commitment to excellence and innovation in everything we do. As we continue to expand, we are seeking a skilled Staff Accountant to join our finance team and contribute to our continued success. We are looking for a detail-oriented and analytical Staff Accountant to support our finance department. The ideal candidate will have a strong understanding of accounting principles and practices, excellent organizational skills, and the ability to work independently as well as part of a team. This role offers an exciting opportunity to grow professionally in a collaborative and fast-paced environment.

- Prepare and maintain financial records, including general ledger accounts, financial statements, and other reports.
- Assist with month-end and year-end close processes.
- Reconcile bank statements and accounts receivable/payable.
- Analyze financial data and trends to provide insights and recommendations.
- Assist with budgeting and forecasting activities.
- Ensure compliance with accounting regulations and company policies.
- Support external audits as needed.
- Collaborate with other departments to streamline processes and improve efficiencies.

### Requirements

- 2+ years of experience in accounting or finance roles.
- Proficiency in Microsoft Excel and accounting software (e.g., QuickBooks, SAP, etc.).
- Strong attention to detail and accuracy.
- Excellent communication and interpersonal skills.
- Ability to prioritize tasks and meet deadlines in a fast-paced environment.
- Knowledge of GAAP and other accounting principles.

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