

## Grant Accountant

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$29.23 to \$33.85 hourly  
**Employment status:** Contract / Temporary

### Description

Robert Half is partnering with a local organization who is actively seeking a grant accountant to join the team. They will be responsible for preparing financial reports for grants and will support efforts for ensuring grant funding is spent within the restrictions set by the grantor. The Grant Accountant will utilize tools, processes and approaches to ensure that work is done in the most effective and efficient manner.

#### Duties:

- Gain a thorough working knowledge of all restricted support arrangements, including local, state, and federal grants, to ensure that all reporting requirements and other terms of the award agreements are met
- Determine classification and treatment of revenues and expenses related to the grants, and prepare journal entries to classify certain revenues and expenses as related to grants
- Coordinate and monitor compliance with the charters, federal, state, and other obligations as they relate to grants
- Work closely with program managers to meet the budgets
- Ensure fiscal data is submitted in a timely manner to secure funding (upfront data input, and cash reports)
- Prepare expense reports and submit reimbursement claims for grants
- Coordinate the effort certification and collection process to ensure that effort certification responsibilities are met for grants

### Requirements

Federal Grant, Grant Accounting, Government Grants, Foundation Grants, Audit - Financial, Expense Reports, Operational Budgets, Manage Budgets, Program Budgets

- Basic knowledge of GAAP
- Experience managing multiple projects simultaneously
- Excellent organization, prioritization, oral and written communication skills
- Detail oriented, efficient and accurate
- Flexibility to work in a fast-paced environment
- Ability to work collaboratively as part of a team
- Ability to build and/or strengthen relationships with external stakeholders
- Familiarity with and willingness to learn about and utilize technology to improve communication, collaboration, and productivity

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All applicants applying for U.S. job openings must be legally authorized to work in the United States. Benefits are available including medical, vision, dental, life and disability insurance. Employees hired for our FTEP Program are also eligible to enroll in our company's 401(k) or deferred compensation plan (if eligible). FTEP employees also earn paid time off for vacation, personal needs, and sick time and paid holidays. The amount of Choice Time Off (CTO) received varies based on years of service and is pro-rated based on the hours worked per week. A new FTEP employee earns up to 13 days of CTO and up to 10 paid holidays per calendar year. Learn more at [roberthalfbenefits.com/Resources](https://roberthalfbenefits.com/Resources).

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

**This Job Posting will expire in 10 days.**