

Staff Accountant

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE
Employment status: Contract / Temporary

Description

Robert Half is looking to bring a long-term contract / temporary Staff Accountant with exceptional organization skills and know-how into a growing organization in the Manufacturing industry. As a Staff Accountant, you will prepare monthly and year-end closings, journal entries, fixed asset maintenance, bank reconciliation, and general ledger reconciliation. During the monthly close, you will be responsible for many aspects of internal reporting. In addition, you will support the development and implementation of accounting policies. In addition, you will participate in compliance, review schedules for the reporting processes, and work alongside our external auditors for quarterly reviews and annual audits. This position is very involved as it will produce Financial Statements, Cash Flow projections, and Budgets. This company offers a challenging and multi-faceted opportunity where effort is rewarded and the role is based in the Easton, Pennsylvania region.

Responsibilities

- Ready complex journal entries and account reconciliations including but not limited to cash, prepaid expenses and payroll
- Be a part of various initiatives spanning multiple departments
- Support fixed asset ledger, depreciation, and reconciliation
- Execute month end close, journal entries, with little supervision
- Be responsible for analysis of income statements and balance sheets and communicate findings to management
- Support capital lease and monthly payment schedules
- Ad-hoc reporting and special projects, as requested
- Take part the in implementation and adherence to internal controls and accounting procedures, ensuring compliance with GAAP
- Offer descriptions of a large number of financial data and communicate insights in a useful and understandable manner
- Assist in the month end, quarter end and year end closing process including monthly financial close workbook preparation

For immediate consideration please apply directly to job posting or call 610-882-1600

Requirements

- Strong organizational, written and verbal communication skills required
- Working knowledge of spreadsheets and databases
- Recent and relevant accounting experience

- The ideal candidate will be highly-skilled with exceptional analytical, quantitative and social skills
- BA/BS or equivalent in Accounting, Finance or Economics
- Ability to complete multiple tasks and projects within deadlines
- Experience working in a dynamic and changing company environment a plus
- Spreadsheet and database capabilities
- Self-starter with efficient time management and organizational skills
- Command of journal entries
- Solid understanding of Prepare Reports
- Foundational knowledge in Raw Material Inventory
- Proficiency in Finished Goods
- Efficient in ERP systems
- High attention to detail and possesses excellent organizational and writing skills

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

This Job Posting will expire in 10 days.