Quechan Indian Tribe (5300) To: Employment Counselor Date: 07/15/2025

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Jacksonville, FL, 32204

## Help Desk

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE Employment status: Contract / Temporary to Hire

#### Description

Robert Half might have the Help Desk Analyst job for you, if you want to work in an innovative and fast-paced environment. Creatives with talent for solving both routine and unique problems will be a great fit for this position. The ideal candidate is ready to support local and field users in a highly visible role that has a positive impact on both the department and the company. This Help Desk Analyst role is based in the Jacksonville, Florida area and is a long-term contract / temporary opportunity.

How you will make an impact

- Reply and follow up on technical help tickets submitted via phone, email, and walk-ups
- Independently investigate and implement solutions to technical issues
- Spot recurring technical issues and deploy solutions to address the root of the problems

- Provide IT support for operating systems, productivity software, and a variety of other applications used internally

#### Requirements

- Experience with IT support ticketing systems
- Deep understanding of User Setup
- MS Windows 10 experience desired
- Active Directory experience required
- Ability to simplify complex problems and build solutions
- Demonstrated knowledge of user administration and bug fixing in a client server environment
- Understanding of basic networking concepts

- Background in installing and configuring operating systems, networked and local printers, and business applications

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