

IT Support Specialist

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE

Employment status: Contract / Temporary to Hire

Description

You might be perfect for Robert Half's IT Support Technician role if you have a flair for clearly breaking down and explaining convoluted technical information in a way that is easily understood by non-technical users. You might be our ideal candidate, if you are a self-starter with strong problem-solving skills and a passion for working in an innovative environment. This IT Support Analyst position, which is a long-term contract / temporary to hire opportunity, is located in the Savannah, Georgia, area.

Your responsibilities

- Maintain records of daily data communication transactions, issues and remedial actions taken or installation activities
- Solve computer problems, and implement appropriate action/solutions
- Administer support on a variety of computer hardware and software issues by identifying, researching, and resolving technical problems
- Provide computer desktop support in accordance with established policies and procedures
- Preserve, inspect, and mend computer systems, hardware, printers, and computer peripherals
- Coordinate hardware repairs with the appropriate vendors
- Interact regularly and effectively with ticket submitters

Requirements

- Desktop support or related experience
- Ability to quickly write reports, business correspondence, user instructions, and procedure manuals
- Network Administration experience highly desired
- Microsoft Office 365 experience
- Active Directory experience preferred
- O 365 experience preferred
- Solid understanding of Windows OS

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