

Customer Service Representative

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$17.00 to \$20.00 hourly
Employment status: Contract / Temporary

Description

As a Customer Service Representative, you'll be the first point of contact for our valued customers. Your primary responsibility will be to assist customers with inquiries, provide product information, resolve issues, and ensure overall customer satisfaction. This role offers an excellent opportunity to gain valuable experience in the customer service industry and develop essential skills for career advancement.

Responsibilities:

- Respond promptly to customer inquiries
- Provide accurate information about products/services and assist with purchasing decisions
- Handle and resolve customer complaints in a professional and empathetic manner
- Process orders, returns, and exchanges efficiently
- Maintain up-to-date knowledge of company products, policies, and procedures
- Collaborate with other team members to ensure seamless customer experiences

While this position offers a starting wage, the bonus program provides the opportunity to significantly increase your earnings based on your performance!

Requirements

Qualifications:

- Excellent communication skills, both verbal and written
- Strong problem-solving abilities and attention to detail
- Ability to multitask and work effectively in a fast-paced environment
- Basic computer proficiency
- Previous customer service experience

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