

Job Train - Menlo Park (5924)  
To: Employment Counselor  
Date: 05/12/2024



94010  
Burlingame, CA, 94010

## Greeter

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$16.00 to \$16.00 hourly  
**Employment status:** Contract / Temporary

## Description

Robert Half is working with a local hospital in Burlingame in need of a greeter for one of their departments. NO MEDICAL OR HEALTHCARE EXPERIENCE NEEDED. Great way to get your foot in the door with a well established hospital. You need to be customer service focused, know how to deescalate tense situations, and have a friendly demeanor. That is it! Please see the details below and if interested, text/call 650-892-6295 and ask for Ray.

- Welcomes patients into the department
- Entering name on the appropriate registration log
- Copying Insurance cards, and ensuring that patients are registered in the order they entered into the department
- Also functions as a Patient Registration Representative, as needed, to cover for co-workers who are out of the department

## Requirements

- Ability to work Monday through Friday 9 - 5 for the next 7 months
- Positive Attitude
- GED or Highschool Diploma

-Robert Half is the world's first and largest specialized talent solutions firm that connects highly qualified job seekers to opportunities at great companies. We offer contract, temporary and permanent placement solutions for finance and accounting, technology, marketing and creative, legal, and administrative and customer support roles.

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Questions? Call your local office at 1.888.490.4154. Robert Half will consider qualified applicants with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All applicants applying for U.S. job openings must be authorized to work in the United States. Benefits are available to temporary professionals. Visit <https://roberthalf.gobenefits.net/> for more information.

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

**This Job Posting will expire in 10 days.**