

Job Train - Menlo Park (5924)
To: Employment Counselor
Date: 05/19/2024



95050
Santa Clara, CA, 95050

Staff Accountant

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$38.00 to \$44.00 hourly
Employment status: Contract / Temporary

Description

Robert Half is searching for a Staff Accountant. Your responsibilities as Staff Accountant will include preparing journal entries, monthly and year-end closings, bank reconciliation, fixed asset maintenance, and general ledger reconciliation. During the monthly close, you will have charge over many aspects of internal reporting. You'll also be participating in compliance, reviewing schedules for the reporting processes, and staying connected with our external auditors for quarterly reviews and annual audits. A good deal of time in this position will be spent on producing Financial Statements, Cash Flow projections, and Budgets. Based in the Santa Clara, California area, this company is offering a long-term contract / temporary opportunity that's sure to challenge as well as reward effort.

Responsibilities

- Partake in annual closing processes
- Take part in various department-wide initiatives
- Maintain fixed asset ledger, depreciation, and reconciliation
- Ad-hoc reporting and special projects, as requested
- Offer descriptions of a large number of financial data and communicate insights in a useful and understandable manner
- Prepare monthly balance sheet and income statement analyses for management reporting
- Execute month end close, journal entries, with little supervision
- Aid in implementation, maintenance and adherence to internal controls and accounting procedures ensuring compliance with GAAP
- Maintain monthly payment schedules
- Ready complex journal entries and account reconciliations including but not limited to cash, prepaid expenses and payroll

Requirements

- Experience with ERP systems
- Working knowledge of spreadsheets and databases
- BA/BS or equivalent in Accounting, Finance or Economics
- Excellent analytical, quantitative and social skills
- Self-starter, ability to identify issues and resolve problems
- Ability to handle multiple projects within strict deadlines
- Foundational knowledge in bank reconciliations
- Billing experience
- Journal entries experience highly desired
- Deep understanding of Accounting Principles
- Solid understanding of SAP
- Excellent attention to detail
- Mature organizational, written and verbal communication skills
- Comfortable working in a changing and dynamic environment

- Proficient with spreadsheets and databases
- Recent and relevant accounting experience

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

This Job Posting will expire in 10 days.