

## Senior Payroll Specialist

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$42.00 to \$48.00 hourly  
**Employment status:** Contract / Temporary

### Description

Robert Half Full Time Engagement Program is seeking to hire a Senior Payroll Specialist to join their organization to support multiple clients in the Peninsula. This permanent career is a non-exempt position with benefits to include, medical, dental, 401k, vacation and several bonus, potential programs to add to your compensation on a monthly basis.

Please send your resume and mention this job posting.

### Requirements

Our software client is seeking a Senior Payroll Specialist/Payroll Accountant to support their organization on a full-time basis to support their Payroll Department as they are seeing extreme growth with both their domestic and international payroll.

- This Senior Payroll Specialist will be supporting the Global Payroll Manager and team of 4,
- Must have 4+ years of payroll processing experience, from start to finish,
- This consultant must have public company experience and follow SOX Compliance,
- Process payroll for both domestic and international to include Canada and Ireland,
- Payroll processing is for 300+ employees on a semi-monthly basis and monthly for international,
- This Payroll professional must have experience with ADP Workforce Now or Workday,
- Able to communicate effectively with the management team, internal team, employees and payroll vendors,
- Work effectively with the Talent Acquisition Team as well for new hires, terminations and change in pay rates,
- Must be flexible to work a hybrid schedule such as 2 days in the office and 3 days from home,

Education: Bachelor's degree in Accounting is preferred

Software: ADP Workforce Now or Workday

Microsoft Excel - Intermediate level to include pivot table & VLOOKUP application is key

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Questions? Call your local office at 1.888.490.3195. Robert Half will consider qualified applicants with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All applicants applying for U.S. job openings must be legally authorized to work in the United States. Benefits are available to temporary professionals. Visit <https://roberthalf.gobenefits.net/> for more information.

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**This Job Posting will expire in 10 days.**