

Job Train - Menlo Park (5924)  
To: Employment Counselor  
Date: 05/03/2024



94560  
Newark, CA, 94560

## Access Operations Agent

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$22.00 to \$25.00 hourly  
**Employment status:** Contract / Temporary

### Description

Robert Half is seeking out candidates in with outstanding customer service skills for a Call Center Representative position with one of its Fortune 500 healthcare clients, located in Newark, CA.

The Call Center Representative will:

- Respond to inquiries over the phone from members
- Document and process customer correspondence
- Identify and research any inaccuracies in the processing of claim payments and route issues to appropriate parties for claims adjustments
- Perform other administrative duties as assigned

### Requirements

In addition to the above-stated duties, the Pension Analyst must hold the following skills:

- 1 year of healthcare experience required
- Knowledge of medical terminology
- High school diploma or equivalent GED

-Robert Half is the world's first and largest specialized talent solutions firm that connects highly qualified job seekers to opportunities at great companies. We offer contract, temporary and permanent placement solutions for finance and accounting, technology, marketing and creative, legal, and administrative and customer support roles.

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Questions? Call your local office at 1.888.490.4154. Robert Half will consider qualified applicants with criminal histories in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All applicants applying for U.S. job openings must be authorized to work in the United States. Benefits are available to temporary professionals. Visit <https://roberthalf.gobenefits.net/> for more information.

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

**This Job Posting will expire in 10 days.**