

Job Train - Menlo Park (5924)
To: Employment Counselor
Date: 05/13/2024



95131
San Jose, CA, 95131

Entry Level Accountant

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$19.00 to \$23.00 hourly

Employment status: Contract / Temporary to Hire

Description

We have partnered up with an organization in the San Jose area who has an immediate need for an Entry Level Accounting Associate to join their team. This position is a full-time contract role with the opportunity to convert based on performance.

Expectations:

- Assist facilitating full cycle Accounts Payable and Accounts Receivable processes
- Assisting in balancing sheets and income statements
- Researching and correcting account discrepancies
- Work closely with accounting department to assist with month-end journal entries, reports, and mailings

Requirements

- Demonstrate an excellent understanding of financial and accounting principles
- BS in Finance, Accounting, or a related field
- Proficient in Quickbooks a plus!

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