

Job Train - Menlo Park (5924)
To: Employment Counselor
Date: 04/28/2024



94010
Burlingame, CA, 94010

Business Analyst 2

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: DOE

Employment status: Contract / Temporary

Description

The Application Development Project Manager role is focused on delivering value for key business initiatives and is responsible for aligning efforts across various product/delivery teams.

Requirements

Key responsibilities

- Define a road map and high-level goals associated with the project.
- Document project work across all teams through visualizations.
- Plan and complete pre-deployment user acceptance testing that is specific to the project with the Deployment Manager.
- Develop reports and validate data.
- Recognize risks associated with achieving the milestones for a project and develop risk mitigation strategies.
- Lead planning, initiation and discovery activities across cross-functional teams and stakeholders to effectively manage program scope and execution of value delivery for key initiatives, and communicate status of the project to senior management.
- Monitor project costs.
- Lead and/or aid in the design, development and implementation of project policies and standardized processes to improve and/or establish best practices for efficiency and consistency.
- Design, test, implement, and maintain updates within company databases and applications necessary to streamline/automate a business process, with the help of the development team.
- Highlight waste and illustrate value delivered, facilitate workshops, process and value stream mapping activities to create awareness, document inputs/outputs of complex workflows, and understand dependencies
- Mitigate risks, manage dependencies and remove roadblocks across the program by creating alignment and facilitating conversations.
- Surface business objectives and desired outcomes, establish key results and monitor KPIs to show progress and measure the value of delivery.

- Lead communication with stakeholder groups, including securing sponsorship, establishing governance and proactively building awareness of the program and outcomes.

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