

Job Train - Menlo Park (5924)
To: Employment Counselor
Date: 04/28/2024



94560
Newark, CA, 94560

Customer Access Assistant

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$21.00 to \$22.00 hourly
Employment status: Contract / Temporary

Description

Robert Half is seeking out candidates in with outstanding customer service skills for a Customer Access Assistant position with one of its Fortune 500 healthcare clients, located in Newark, CA.

The Customer Access Assistant will:

- Respond to inquiries over the phone from members
- Document and process customer correspondence
- Identify and research any inaccuracies in the processing of claim payments and route issues to appropriate parties for claims adjustments

Requirements

In addition to the above-stated duties, the Customer Access Assistant must hold the following skills:

- Experience in healthcare facility, preferred but not required
- Call center experience required

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

This Job Posting will expire in 10 days.