

Job Train - Menlo Park (5924)  
To: Employment Counselor  
Date: 04/19/2024



94010  
Burlingame, CA, 94010

## Customer Service Assistant Manager

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$25.00 to \$25.00 hourly  
**Employment status:** Contract / Temporary

### Description

The Assistant Store Manager will work with the Store Manager to create a positive work environment that ensures customer satisfaction, maximized productivity, and sales. From assisting in managing store associates to operations, inventory management, merchandising, and customer engagement, the Assistant Store Manager will help oversee the daily operations of our Outlet Store. We are especially excited about candidates who have a proven track record of retail success and creating customer-centric shopping experiences!

- ? Assist with daily store operations and increase profitability by achieving sales and operating targets
- ? Help develop and inspire a top-performing store team who drive business and exceed customer expectations
- ? Assist in holding the team accountable for upholding brand values, standards, and policies during Management on Duty (MOD) shifts
- ? Communicate relevant customer feedback to Store Manager to help develop and execute a strategy to drive sales and build customer loyalty
- ? Demonstrate exemplary customer service and selling skills
- ? Communicate openly to create an environment where all associates are treated fairly and with dignity and respect

### Requirements

- ? Passion for exemplary service and extreme attention to detail
- ? 2+ years' experience with retail store operations with a proven retail sales record
- ? Honest, enthusiastic, and hard-working, not afraid to roll up your sleeves and get the job done
- ? Demonstrated conflict management and resolution skills, excellent time management, and organizational and multi-tasking abilities
- ? Strong communication and problem-solving skills
- ? Flexible and able to perform other various duties as required

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