

Job Train - Menlo Park (5924)  
To: Employment Counselor  
Date: 05/13/2024



94538  
Fremont, CA, 94538

## Staff Accountant

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** DOE

**Employment status:** Contract / Temporary to Hire

### Description

Robert Half Healthcare Practice is partnered with a Healthcare Organization located in Fremont that is actively in the market for a Staff Accountant to join their growing team.

#### Duties:

- Assist with the processing of Accounts Payable and Accounts Receivable
- Manage vendor and customer files, reconciling monthly statements
- Support month end close process, including performing account reconciliations
- Create journal entries
- Assist with generating monthly sales reporting
- Support with variance analysis, prepare fixed asset schedules, prepare depreciation schedules
- Assist with various department-wide initiatives, including projects supporting software implementations, mergers/acquisitions, and more

### Requirements

#### Requirements:

- BS in Accounting or Finance preferred
- 2+ years of Accounting/Finance experience
- Experience working with multiple accounting software
- Strong Excel

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Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

**This Job Posting will expire in 10 days.**