94304

Palo Alto, CA, 94304

Job Train - Menlo Park (5924) To: Employment Counselor Date: 05/05/2024



# **Quality Analyst**

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$33.25 to \$38.50 hourly

Employment status: Contract / Temporary to Hire

#### Description

Robert Half is currently working with a client hiring a Data Analyst. The Data Analyst will prepare financial reports that serve as summary information for managers. In this role you will be compiling, interpreting, and reporting information on a variety of data types. This Data Analyst position is for someone who is deadline driven and highly analytical.

## Major responsibilities

- Analyze corporate reports in order to create financial reports
- Create and share key decision-making data for market assessments, forecasting and further investigation
- Compile analytical reports and identify relevant insights
- Rely on analytical, organizational, and investigative skills in order to take on data mining projects
- Handle management requests to extract, manipulate, and organize data

#### Requirements

- Vast experience in data management and manipulation
- Skilled in spreadsheet and reporting applications, including V-lookups, pivot tables, and queries
- BS/BA in Accounting, finance, or economics
- Capable of working independently with minimal oversight
- Excellent oral and written communications skills
- 5+ years of experience in financial planning and analysis, data analysis or similar role
- Understanding of a variety of data models
- Must have strong attention to detail as well as problem-solving and critical thinking skills

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