

Dispatcher

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$20.00 to \$24.00 hourly
Employment status: Contract / Temporary

Description

Robert Half is actively seeking **Dispatcher** candidates to fill a role in Oakland, CA! The ideal Dispatcher will have experience managing a high volume of calls, and will be experienced in data entry. The successful candidate will be very detail oriented and will thrive in a fast-paced environment. Having a great attitude and a keen eye for details is essential to succeeding in this role. Quick learners are expected to do very well here!

Responsibilities:

- Primary responsibility is facilitating the daily independent contractor services, and resolution of service, routing, and delivery issues
- Analyze freight volume in relation to daily independent contractor availability
- Compiles statistics and reports for branch operations
- Serves as the main communication contact for independent contractor drivers
- Embrace diversity and foster a respectful environment for both employees and customers

Requirements

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- 1 year or more experience in Dispatcher role
- Intermediate knowledge of Microsoft Excel
- Advanced 10-key typing skills
- Extremely detail-oriented and comfortable in a fast-paced environment
- Strong verbal and written communications skills
- Excellent organizational skills and logical thinking
- Must be detail oriented and highly organized
- Must possess excellent customer service skills and work well under pressure
- Ability to multi-task, meet deadlines, and work in a fast-paced environment

Robert Half offers full benefits, 401(k), paid time off, and professional enrichment opportunities. Apply today; we really look forward to hearing from you!

Robert Half is the world's first and largest specialized talent solutions firm that connects highly qualified job seekers to opportunities at great companies. We offer contract, temporary and permanent placement solutions for finance and accounting, technology, marketing and creative, legal, and administrative and customer support roles.

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All applicants applying for U.S. job openings must be legally authorized to work in the United States. Benefits are available to contract/temporary professionals. Visit <https://roberthalf.gobenefits.net/> for more information.

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